

**Minutes of the Volusia County Library Advisory Board Meeting**  
September 7<sup>th</sup>, 2012  
New Smyrna Regional Library

**Members:**

Claudia Hutchins, At-Large  
Jean Fletcher, District I  
Neil Harrington, District II  
Robert Clinton, District III  
Chris Hartley, District IV  
Sue Lombardi, District V  
Rev. Donald Needham, At-Large

**Staff:**

Lucinda Colee, Library Director  
Chelsea Harrison, Recorder  
Suzan Howes, Deltona Regional Librarian  
Brook White, Daytona Beach Regional Librarian

\*\*\*\*\*

Neil Harrington, Chair, called the meeting to order at 10:06 am.

All the board members were present with the exception of Donald Needham, At- Large.

**Minutes of the Previous Meeting:**

Chris Hartley, District IV, made a motion to accept the minutes. Claudia Hutchins, At-Large, seconded the motion. The motion passed unanimously.

**Director's Report:**

**Fiscal Year 2012/13 recommended budget:**

Lucinda Colee, Library Director, presented the FY 2012-2013 Library Services Budget Request. Please see attached. Neil Harrington, Chair, asked how much has been lost in non-collectables. Lucinda will bring the numbers to the next meeting. Neil Harrington asked if there was an issue with the demand for the meeting rooms. Lucinda answered that there is a demand, but there are not as many times available. Neil requested that the meeting room application and information be available on the website.

Currently there are 26.5 vacant FTE positions. The security camera project has begun and the Ormond Beach Regional Library will have a security guard on the premises. Library staff is receiving training through NEFLIN. The Cooperatives are supported by LSTA Grant funding and the million dollars from the State Legislature. Right now they are operating on reserves and memberships.

Neil Harrington, Chair, asked if there was a recent survey completed on DVD usage in the state. Lucinda Colee, Library Director, will bring the numbers to the next meeting. Neil asked compared to three years ago, what percentage of this budget is spent on books. Lucinda will bring a break down of material circulation by format and a breakdown of what is spent on each material format. The cost of an average ILL item is \$30.00 by the time it is processed. If the item can be bought it is, but that is not always possible. Public libraries are popular material libraries.

Claudia Hutchins, At-Large, asked if the library discards were sold. Lucinda Colee, Library Director, answered that some Friend's groups will not sell the discards so some are sent to a

branch that will allow the books to be sold, given to other agencies, or have to be put in the dumpster. Every attempt is made to sell them.

The Daytona Beach Regional Library will close for almost three weeks to install their flooring.

The County Library Advisory Board recommends to the County Manager and County Council a Library Fund millage rate of 0.6020 mills and a FY 2012/13 budget of \$23,516,620 for the Library Division. Jean Fletcher, District I, made the motion. Claudia Hutchins, At-Large, seconded the motion. The motion passed unanimously, 6-0.

**Staffing Changes:**

Lucinda Colee, Library Director, announced that three of the Regional Librarians are going to change locations in October. Walter Jubinsky will move from Ormond Beach to New Smyrna Beach. Melissa Reynolds and Michael Nelson (the Assistant Regional Librarian) will move from New Smyrna Beach to Deltona. Suzan Howes will move from Deltona to Ormond Beach. There will be a vacancy in New Smyrna Beach for the Assistant Regional position; it is currently being advertised. Michael Nelson will be moving to Deltona with a goal to increase the programming at the Deltona Library. They will be working to create a hub of activity and help the facility reach its full potential.

Morris Henderson, Librarian, will move from the Daytona Regional Library to the Ormond Regional Library. Jim Buksar, Librarian, will move from the DeLand Regional Library to the New Smyrna Regional Library due to unfunded positions.

Neil Harrington, Chair, called a five minute break.

**State Aid:**

Lucinda Colee, Library Director, presented the State Aid Estimate. Please see attached.

**Rep. Dwayne Taylor:**

Lucinda Colee, Library Director, announced that she, Neil Harrington, Robert Clinton and Inez Jeffers met with Representative Dwayne Taylor. It was a candid and beneficial meeting.

**Art in Public Places:**

Lucinda Colee, Library Director, informed the board that all of the library art that is in the program is located online at [celebratingculture.com](http://celebratingculture.com). The paintings in the DeBary Library auditorium are not a part of art in public places.

**Team Compass:**

Lucinda Colee, Library Director, updated the board on eLabs. Please see the eLab flyer attached. The Port Orange Regional Library has also set up eLab times where patrons are updating and writing resumes and applying for unemployment. Robert Clinton, District III, asked if there are any classes for apps on phones. Lucinda answered that there are not right now, but cell phone representatives have technology petting zoos where patrons could handle the merchandise.

SCORE will conduct two different types of programs during Money Smart Week. Most branches are participating by having displays that are in the collection. Stefan Lyhne-Nielson will have a traveling program on cyber safety.

**Viva FL 500:**

The VIVA FL 500 Committee is working on events that are in conjuncture with the 500 year anniversary of the first Europeans landing in Florida. Please see the attached program handouts. Karen Poulsen, Support Services Manager, has written a traveling play that will be produced here as well as in Seminole County. Karen and Lucinda participated in a teleconference to advertise what VCPL has planned.

**Old Business:**

**Holly Hill Service:**

Lucinda will bring to the next meeting the latest statistics and other information needed to make a formal request for a recommendation for the Holly Hill site. Library staff thinks that the number of machines at this location could be reduced.

**Reciprocal Borrowing Agreements:**

Lucinda Colee, Library Director, is still gathering information and working with County Legal to see how we would go about rewriting the agreements. Anne Powers, Network Librarian, is still working on the statistics.

**New Business:**

Robert Clinton, District III, would like to work with the library to come up with a meet the authors.

**Adjournment:**

With no further business the meeting was adjourned at 11:49 am.

**The Next Scheduled Meeting:**

The next scheduled meeting will be on November 2<sup>nd</sup> at the DeLand Regional Library at 10:00 am.

Respectfully Submitted,  
*Chelsea Harrison*